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SUBJ/ANNOUNCEMENT OF APPROVAL OF HUMANITARIAN SERVICE MEDAL (HSM) FOR  
TSUNAMI RELIEF AND HSM AND ARMED FORCES SERVICE MEDAL (AFSM) FOR  
KATRINA AND RITA HURRICANE RELIEF EFFORTS FOR NAVY MILITARY PERSONNEL//  
REF/A/LTR/JOINT STAFF/01JUL2005//  
REF/B/LTR/JOINT STAFF/28NOV2005//  
REF/C/DOC/DOD 1348.33-M/12SEP1996//  
REF/D/DOC/HTTPS://AWARDS.NAVY.MIL/21DEC2005//  
REF/E/DOC/SECNAVINST 1650.1G/07JAN2002//

NARR/REF A IS THE JOINT STAFF MEMO APPROVING THE HSM FOR THE TSUNAMI  
RELIEF EFFORT. REF B IS THE JOINT STAFF MEMO APPROVING THE HSM AND  
AFSM FOR KATRINA AND RITA HURRICANE RELIEF EFFORTS. REF C IS THE  
DOD MANUAL OF MILITARY DECORATIONS AND AWARDS. REF D IS THE NAVY  
AWARDS WEBSITE. LOOK UNDER "HOT NEW" FOR THE "HSM AND AFSM GUIDANCE"  
FILE. REF E IS THE NAVY AND MARINE CORPS AWARDS MANUAL.//

RMKS/1. THE FOLLOWING GUIDANCE IS PROVIDED FOR THE TSUNAMI RELIEF  
EFFORT: UNITS AND PERSONNEL ASSIGNED TO OPERATION UNIFIED ASSISTANCE  
FOR THE TSUNAMI RELIEF EFFORT IN SOUTHEAST ASIA DURING THE PERIOD  
28 DECEMBER 2004 TO 12 FEBRUARY 2005 ARE AUTHORIZED TO WEAR THE HSM.  
ADDITIONAL INFORMATION CAN BE FOUND IN PARAGRAPHS 3 THROUGH 5 OF THIS  
MESSAGE.

2. THE FOLLOWING GUIDANCE IS PROVIDED FOR HURRICANE KATRINA AND  
RITA RELIEF EFFORTS. BOTH HURRICANE RELIEF EFFORTS ARE CATEGORIZED  
AS ONE OPERATION. THEREFORE, ONLY ONE HSM AND/OR ONE AFSM MAY BE  
EARNED FOR THIS OPERATION.

A. ELIGIBILITY CRITERIA:

(1) HSM: PERSONNEL IN DIRECT PARTICIPATION OF RELIEF OPERATIONS IN  
ALABAMA, LOUISIANA, MISSISSIPPI AND TEXAS (EAST OF 96 DEGREES WEST  
LONGITUDE), THE AIRSPACE ABOVE, OR THE ADJACENT WATERS FROM 29 AUGUST  
TO 13 OCTOBER 2005. THERE IS NO MINIMUM TIMEFRAME FOR QUALIFICATION. PER  
REF (C), DIRECT PARTICIPATION IS DEFINED AS BEING PHYSICALLY PRESENT AT THE  
DESIGNATED LOCATIONS AND HAVING DIRECTLY CONTRIBUTED TO AND INFLUENCED  
THE ACTION. DEPLOYMENT TO AN AREA OF HUMANITARIAN ASSISTANCE IN AND OF  
ITSELF DOES NOT CONSTITUTE HSM ENTITLEMENT.

(2) AFSM: PERSONNEL IN DIRECT SUPPORT OF THE OPERATIONS FOR 30  
CONSECUTIVE DAYS OR 60 NON-CONSECUTIVE DAYS IN AN AREA ENCOMPASSING  
THE U.S. FROM 27 AUGUST 2005 TO 27 FEBRUARY 2006.

(A) PER REF (C), DIRECT SUPPORT IS DEFINED AS SERVICES BEING SUPPLIED TO  
PARTICIPATING FORCES IN THE AREA OF ELIGIBILITY BY GROUND UNITS, SHIPS, AND  
AIRCRAFT, PROVIDED IT INVOLVES ACTUALLY ENTERING THE DESIGNATED AREA OF  
ELIGIBILITY.

(B) PER REF (C), THE U.S. IS DEFINED AS ALL 50 STATES, ADJACENT WATER AREAS IN WHICH SHIPS ARE OPERATING, PATROLLING, OR PROVIDING DIRECT SUPPORT TO THE OPERATION, AND THE AIR SPACE ABOVE AND ADJACENT TO THE AREA IN WHICH OPERATIONS ARE BEING CONDUCTED.

(3) IT IS POSSIBLE FOR PERSONNEL TO QUALIFY FOR BOTH THE HSM AND AFSM; HOWEVER, THE QUALIFICATION DATES FOR THE TWO AWARDS MAY NOT OVERLAP.

### 3. AWARDING AUTHORITY

A. ACTIVE/RESERVE PERSONNEL. DETERMINATION FOR PERSONNEL IS DELEGATED TO COMMAND LEVEL OFFICERS IN THE GRADE OF O-6 OR ABOVE PER REFS A AND B. THESE OFFICERS MUST CONFIRM INDIVIDUAL PARTICIPATION BY VERIFYING ASSIGNMENT VIA ORDERS OR EVALUATIONS/FITNESS REPORTS. ONCE ASSIGNMENT AND DAYS ASSIGNED ARE VERIFIED, COMMANDS SHOULD SUBMIT THE APPROPRIATE SERVICE RECORD DOCUMENTATION VIA THEIR PERSONNEL OFFICE.

B. NAVY VETERANS. FOR NAVY PERSONNEL HONORABLY DISCHARGED OR RETIRED AFTER THE STATED TIME PERIODS OF THESE AWARDS WHO MEET THE CRITERIA IN PARAGRAPHS 1 AND 2 AND WHO ARE REQUESTING THE HSM OR AFSM: SUBMIT A WRITTEN REQUEST INDICATING UNIT AND DATES ASSIGNED, ALONG WITH CURRENT MAILING ADDRESS WITH A COPY OF THE UNDELETED VERSION OF THE DD-214 TO: NAVY PERSONNEL COMMAND (PERS-312), 5720 INTEGRITY DR, MILLINGTON, TN 38055. IF AVAILABLE, SUPPORTING DOCUMENTATION SHOWING SERVICE WITH A QUALIFYING UNIT (EVAL, FITREP, SET OF ORDERS) SHOULD BE INCLUDED. VERIFY UNIT QUALIFICATION VIA THE NAVY AWARDS PUBLIC AWARDS SEARCH FUNCTION AT REF D.

### 4. PARTICIPATING UNIT LISTS

A. TSUNAMI RELIEF (OPERATION UNIFIED ASSISTANCE). THE JOINT STAFF (JCS) HAS PROVIDED A LIST OF QUALIFIED UNITS TO CNO AWARDS. THESE UNITS HAVE BEEN ENTERED INTO THE NDAWS DATABASE AND ARE VIEWABLE VIA A PUBLIC UNIT AWARDS SEARCH. UNITS NOT SHOWING AS QUALIFIED SHOULD SUBMIT A COMPLETE ELECTRONIC 1650/14 PER THE GUIDANCE AT REF D.

B. KATRINA AND RITA. COMMANDING OFFICERS WHOSE UNITS MEET THE CRITERIA MUST SUBMIT A COMPLETED 1650/14 PER THE GUIDANCE AT REF D.

### 5. INDIVIDUAL NAME LIST

A. PER REF (E), COMMANDS ARE REQUIRED TO SUBMIT A LIST OF QUALIFIED INDIVIDUALS FOR BOTH THE TSUNAMI AND KATRINA/RITA RELIEF EFFORTS. THE FORMAT AND SUBMISSION INSTRUCTIONS CAN BE FOUND AT REF D. HOWEVER, INDIVIDUAL SERVICE RECORD DOCUMENTATION CONTINUES TO BE A COMMAND RESPONSIBILITY.

B. NAVY INDIVIDUALS ATTACHED TO DOD, JOINT OR OTHER NON-NAVY COMMANDS WHO MEET THE CRITERIA OUTLINED ABOVE SHOULD HAVE THEIR DOD OR JOINT COMMAND CONFIRM ELIGIBILITY AND SUBMIT THE APPROPRIATE SERVICE RECORD DOCUMENTATION. COMMAND-LEVEL OFFICERS IN THE GRADE OF O-6 AND ABOVE ARE AUTHORIZED TO DETERMINE INDIVIDUAL ELIGIBILITY.

6. RELEASED BY VADM A. E. RONDEAU, DIRECTOR, NAVY STAFF.//

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